



Maryland
PHOTO VIDEO

Album Adjustment Form

Please use this form for any album adjustments

Each line represents one of your album spreads

You may print and fill out as many of the documents as you need

1-2 _____
2-3 _____
3-4 _____
4-5 _____
5-6 _____
6-7 _____
7-8 _____
8-9 _____
9-10 _____
10-11 _____
11-12 _____
12-13 _____
14-15 _____
16-17 _____
18-19 _____
20-21 _____
22-23 _____
24-25 _____

The legend below is used to notate where the specific changes are to be made. Please note the changes with the appropriate key. If a photo is to be removed and or replaced note the photo number and side of the spread.

Example: 1-2= 1 spread which = 2 pages /

Example of correction: LS-Photo # - RP - New Photo #

Left side - LS

Remove photo - RM

Right Side - RS

Replace Photo - RP

Center Page - CP

Note: write in your correction if not listed No

Changes - NC